Bethlehem Catholic High School
Renweb Parent Portal
Login Instructions

- Open your browser and type **RenWeb.com**
- Click on "**Family Log In**" (upper right hand corner of the screen)
- Select "**FACTS Family Porta**l"
- This will open the Family Portal Login page
- The *District Code* is: **BTH-PA**
- Your *User Name* is the **email address** that you used on your "child/children's application
- Click on "**Create New Family Portal Account**"

- A new **Family Portal Login** page will open.
- Enter the District Code: **BTH-PA**
- Enter your **email address**
- Click on Create New Account
- The following message will be generated:

  An email has been sent to **(your email address)**. Please check the email and click link provided to gain access to page where you can create your username and password. For security purpose that link will only be active for 6 hours.

- The email will be sent to you from **FACTS Technical Suppor**t with the subject line **"Create New FACTS Family Portal Account**."
- Click on the link: **Click to Create your Family Portal login**

- A **Change/Create Password** page will open
- Your Name, Person ID, and Username will already be filled in.
- Create a password and enter it in the Password and Confirm boxes.
- Click on "**Save Username/and or Password"** to create your account.

Troubleshooting/FAQs:

Bethlehem Catholic High School must have your email address in RenWeb in order for you to log in.

If you already have an account and are having problems logging in, click the **Forgot Username/Password link**. You will be prompted to enter our District Code and your e-mail address. Don't forget to use the e-mail address that the school has on file. Passwords are case sensitive!   Check to be sure you are entering the proper case when typing in your password.